

CONTROLLER/CFO

SUPPLEMENTAL APPLICATION



Please submit responses to the following questions in a separate document and upload along with your employment application, cover letter and resume. Please number your responses. If you do not have the experience, please mark with "N/A".

1. Please describe in detail your progressively responsible professional experience in governmental accounting and/or public finance administration.
2. Briefly describe your experience in the following areas:
 - a) Public sector experience
 - b) Accounts Payable
 - c) Accounts Receivable
 - d) Processing Payroll
 - e) Setting up controls
 - f) Vendor Contracts
 - g) GAAP and GAAFR
 - h) Audit Process
 - i) Preparing Financial Reports/Report Writing
 - j) Forecasting and analysis
 - k) Investment Tracking
 - l) Grant Tracking
 - m) Technology upgrades
 - n) Presenting to the Board or Executive Team
 - o) Developing/writing policies, procedures, SOPs, etc.
 - p) Working in financial software including Microsoft Excel
 - q) Implementing a new financial system (also describe your role).
 - r) Preparing and administering a department or organization-wide budget.
 - s) Supervising or providing lead direction to employees (include your job title and number of direct reports).
 - t) Development and implementation of goals and objectives for a department or work group you represented. Include how you assessed results to determine success.

Your submission of the information provided in the Supplemental Application certifies that it is true and correct to the best of your knowledge. You understand that any misrepresentation or falsification of information may result in failure to receive an offer of employment, or if you were hired, may result in discharge from employment. You agree that any of the statements you have made herein may be verified by Fresno Irrigation District.